

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
CHAPPARAL METROPOLITAN DISTRICT
HELD
March 25, 2016**

A special meeting of the Board of Directors of the Chapparral Metropolitan District was held on March 25, 2016, at 3:00 p.m. at the offices of Community Resource Services located at 7995 E Prentice Ave, Suite 103E, Greenwood Village, CO 80111. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Garry Cornish; President
Gerald Weaver; Vice President
Tom Lash; Secretary/Treasurer
James Neumann; Assistant Secretary
Steve Cooper; Assistant Secretary

Also in attendance:

Sue Blair; Community Resource Services of Colorado, LLC
Angie Kelly; Community Resource Services of Colorado, LLC
Rolayne Sellers; Chapparral Resident
Ken Brunk; Chapparral Resident

CALL TO ORDER:

Director Cornish noted that a quorum of the Board was present, and called the meeting to order at 3:11 p.m.

AGENDA:

The Agenda was presented, as posted, no items were added or deleted.

**DISCUSSION
REGARDING ENTRANCE
PROJECT OPTIONS:**

Director Cooper spoke regarding the bids received and the changes to the bids given the requested options the Board agreed to investigate. The cost would be reduced by \$10,000 per guard house structure for a total reduction of \$20,000. The cost for the monument walls and no guard houses would then be \$330,000. The landscape and electrical bids remained the same and the landscape will be addressed as the project nears completion to ensure proper plantings.

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It was also noted that conduit is ran so the option to bring it up from the median is still possible. A 90-degree connection could be cut in the existing conduit should a guard house ever be constructed in the median. Of notable mention from the discussion were the requests for legal counsel to review the contracts for each contractor. In addition, the Board would like Director Cooper to be named project manager and District representative. Director Cooper will need to notify City Council that changes to the originally submitted plans have been made.

The Board would like to recognize Director Cooper for the effort and work he put into this project and they would like to extend their appreciation for all of his efforts in the completion of the project.

Given the above discussion, Director Neumann moved that the Board accept the revised bid with no guard houses, resulting in a \$20,000 reduction in cost, from MVP LLC for \$330,000 to complete the entryway walls with noted stipulation that the contract be reviewed by legal counsel and that Director Cooper be named owner's representative. Upon a second by Director Cooper, a vote was taken and the motion carried unanimously. Director Neumann then moved to approve the proposals from Kyle Kucharski for landscaping and Rocky Mountain Empire electrical contractor, noting that modifications may be needed based on the revised plans. Upon second by Director Cooper, vote was taken and motion carried unanimously.

PUBLIC COMMENT:

Comments were made regarding the changes to the plan and it was expressed that the guard houses should be left out of the project. Comments were made that the attending residents were pleased with the look of the monument walls and they feel it will present nicely to the community and surrounding areas.

OTHER BUSINESS:

Director Weaver noted that Mr. Kurt Schlegel of Special District Solutions presented the District with a bid, and he requested that CRS to submit a bid for consideration. After discussion, the Board may prepare an RFP for management services.


The cancellation of the election was also discussed. Director Weaver moved that the Board ratify the cancellation of the May 3, 2016 election. Upon a second from Director Lash, a vote was taken and the motion carried unanimously.

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ADJOURNMENT:

There being no further business to come before the Board, Director Neumann moved to adjourn the meeting. Upon a second by Director Lash, a vote was taken and the motion carried unanimously. The meeting was adjourned at 5:10 p.m.

Respectfully submitted,


Secretary for the Meeting