

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
CHAPPARAL METROPOLITAN DISTRICT
HELD JUNE 8, 2021**

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on June 8, 2021, at 3:00 p.m. via Zoom <https://zoom.us/j/96189521040> or via phone @ 1 346 248 7799 with Meeting ID: 961 8952 1040.

The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Thomas Lash, President
LuAnn Tinkey, Vice President
Jim Noon, Secretary/Treasurer
Roger Bane, Director
Dan Hartman, Director

Also in attendance were:

Sue Blair; Community Resource Services of Colorado, LLC
Jennifer Thomas; Front Range Recreation
Michelle and George Bates

CALL TO ORDER:

Director Lash noted that a quorum of the Board was present, and he called the meeting to order at 3:02 p.m.

AGENDA:

There were no new disclosures. The Board approved the agenda as presented.

PUBLIC COMMENT:

Michelle and George Bates introduced themselves to the Board and thanked the District and the Board on the wonderful facilities. Michelle instructs tennis lessons and enjoys the excellent condition of the courts. It was noted that since the Bates are residents, Michelle can use the courts for lessons.

**MEETING
MINUTES:**

Approval of Meeting Minutes: The Board of Directors reviewed the minutes of the May 11, 2021, regular meeting. Director Tinkey moved to approve the minutes as presented. Upon a second by Director Noon, a vote was taken, and motion carried unanimously.

**FRONT RANGE
RECREATION –
POOL UPDATE:**

Update on Pool Opening.

Ms. Thomas with Front Range Recreation (“FFR”) reported that the new gate codes are working well, but noticed the gate was being kept open and will be sure to let Front Range Recreation staff know that the gate needs to be kept closed. Regarding the roof leak, Ms. Thomas said they are currently waiting on Formula Roofing’s final bid amount. Ms. Blair noted that she has reached out to another roofing company for an additional bid. Ms. Blair also informed the Board that the exhaust cap is unusually large and Formula Roofing is researching to suppliers for the cap.

Ms. Thomas was asked about the CO2 deliveries and delivery fees. She explained that due to not knowing how much CO2 the pool will need and the distributor's scheduling, there were multiple deliveries.

The Board asked Ms. Thomas about extending the 2021 season past Labor Day and Director Lash requested a quote from FRR to the cost. Ms. Thomas was also asked for a report as to the 2020 season usage after Labor Day. Director Tinkey said that she and Ms. Thomas had researched that last fall and it was problematic obtaining accurate information due to the keypad not functioning and the records kept by lifeguards. Director Hartman asked Ms. Thomas if she needed any additional with keycodes? Ms. Thomas replied not at this time, and that Chapparral has 4-5 outside memberships in addition to the awarded memberships.

Ms. Bates asked the Board about how the pool keycode information was distributed. Ms. Thomas said the letters were mailed out – not via email. The Board will look into using email for next season.

**FINANCIAL
MATTERS:**

Payment of Claims – Ms. Blair reviewed the revised claims list with the Board. Upon a motion made by Director Tinkey and seconded by Director Noon the Board approved the payment of claims in the amount of \$93,764.82.

Cash Position Summary Dated June 4, 2021, and Financial Statements for the Period Ended May 31, 2021 – Ms. Blair reviewed the cash position and financial statements with the Board. After discussion, upon motion made by Director Noon and seconded by Director Tinkey, the Board accepted the cash position summary and financial statements.

Antenna Lease payment Report – Ms. Blair reviewed the report with the board.

Other

Colotrust Edge Investment Options. Ms. Blair reviewed Colotrust's new program, noting that there is a 5-day liquidity. Due to higher yields, this is a good investment option for the Board to consider, possibly considering reinvesting monies that are in the CD maturing in October. Director Lash asked if we have been able to manage the District cash flow and if the 5-day liquidity would not be an issue. Ms. Blair said that it would not be an issue. Director Noon suggested the District leave some funds in the City Wide account as a buffer. Director Noon moved that the Board open an Edge account. Upon second by Director Bane, vote was taken and motion carried unanimously.

**MANAGEMENT
ITEMS:**

Update on Corona Virus Grant Funds: Ms. Blair stated that the District has applied for \$513.00 in COVID relief funds and does not see any issue to collecting it.

Clubhouse Drainage Systems and Backflow Preventors: The Board discussed that backflow preventors are associated with irrigation systems and Chapparral already has those in place for all irrigation within the District.

Other: Ms. Blair mentioned the SDA conference will be both in person and also virtual. The conference is September 14, 15 and 16. If any Directors are interested in attending, please let Ms. Blair know as soon as possible.

Director Lash requested that extending the pool opening after Labor Day be added to the July agenda.

Director Hartman added information on ED-Tech lock company on the new installed system. Good news is that the District now has a contact person.

DIRECTOR ITEMS:

Tree Replacement: - Director Bane reported that Emerald Isle has replaced both trees. In addition, Director Bane asked them to check if the drip systems are working and both sides appear to be working. Emerald Isle suggested to remove the metal cages, which helps the trees live longer.

Landscaped Entryway: - Director Bane reported on the irrigation systems. He has asked Emerald Isle to track down any issues. The irrigation system is currently working. Director Tinkey thanked Director Bane on continually monitoring Emerald Isle. Director Tinkey was concerned about the planted flowers and Emerald Isle performance.

Pool Area WiFi: - Director Lash checked and there is power available in the attic and it is accessible. He didn't check out the performance as it exists and suggests that be checked.

Pool Area Maintenance – Pure Green Landscaping: - Director Bane reported on the bid from Pure Green. Upon a motion by Director Hartman and seconded by Director Tinkey, the Board approved the bid from Pure Green for pool area maintenance repairs.

Volunteer Accident Coverage: - Ms. Blair reported on the benefits provided by CSD. There is no premium, the District needs to provide names of volunteer and waivers. Director Tinkey spoke with Laura at T. Charles and has noted the District has 20 volunteers. There are currently 5 residents that have volunteer. Director Tinkey will e-mail Ms. Blair the waiver form. Director Lash thanked Ms. Tinkey for taking the lead on this.

Tennis Courts: Director Tinkey reported on the condition and that the new nets are up. Director Tinkey asked if there is a policy for businesses using the courts. The coach, camp or students need to be a resident of the District to use the courts.

Emerald Isle 2021 Maintenance Agreement: Director Tinkey does not feel Emerald Isle is working well for the District. Their work and response times are inconsistent. Ms. Blair said the contact starts on June 1 to June 1. The Board believes this has already been approved. Ms. Blair will review previous minutes. Director Tinkey feels the District should find other vendors for miscellaneous items.

Other: The Board asked Ms. Blair to look into a grant from The City of Centennial regarding facilities. Director Noon asked if this is the neighborhood block grants? Director Hartman believes there is an additional grant that the Metro District could possibly access. During the meeting Ms. Blair checked into the grant. The program is for large scale improvements, such as signage, fencing, community gardens and landscaping. The deadline to file is June 30 and Ms. Blair will review the application and apply on behalf of the District.

Director Lash suggested the picnic tables be “adopted” by a resident for repairs and maintenance.

Bridle Path and Weeds. The District does not have bridle paths. The horse trail in Foxfield does connect to the District’s open space. Some people consider the District’s open space as a horse trail. The County took photographs of the District open space property. The weeds are identified as “pin-tail” are not noxious nor are an invasive weed.

Director Tinkey said the lights in the islands are not working. Director Bane will check them again to ensure they are working. Director Hartman believes these were converted to a photo-electric sensor. He suggested checking if the GFI was tripped.

INFORMATIONAL ITEMS:

HOA Meeting Attendance Calendar – There was no discussion.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 4:56 p.m.

Respectfully submitted,

DocuSigned by:
Sue Blair
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Secretary for the Meeting